

**BLACKHAWK SCHOOL DISTRICT  
500 BLACKHAWK ROAD  
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS VOTING SESSION  
Blackhawk High School Library  
June 27, 2017**

**PRELIMINARY MATTERS**

Mr. Pander called the meeting to order at 7:04PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Mr. Fleischman	Mrs. Goehring	Mrs. Helsing	Mrs. Kaszer
Mr. Pander	Mr. Schaefer	Mr. Yonkee	

Also in attendance were:

Mr. Eric Brandenburg – Business Manager  
Dr. Postupac – Superintendent  
Mr. Hobie Webster – District Solicitor

There was an executive session for personnel matters held prior to this evening's meeting.

**Amendments to the Agenda/Approval of the agenda:**

A motion was made by Mr. Pander and seconded by Mrs. Kaszer to approve the meeting agenda.

**Verbal Vote: 8 Yes; 0 No; Motion Carried**

- 1.7 The Superintendent recommends approval to cancel the July 13thd Work Session and July 20<sup>th</sup> Voting Session Board of School Directors Meetings and combine them into a Work/Voting Meeting on July 27, 2017.
- 3.4 The Superintendent recommends approval to pay routing bills in the month of July prior to the Work/Voting Session, pending review by the committee, due to the timing of the July meeting.
- 6.2 The Superintendent recommends approval of the advertising agreement between the Blackhawk School District and the Geneva College as presented.
- 6.3 It is recommended to approve Tec Electric Inc. to install the lights at the high school stadium at a cost of \$18,750. This was the low bid.
- 6.4 It is recommend to approve the purchase of light fixtures from Scott Electric, for the high school stadium, at a cost of \$59,704. This is part of the CoStar Program.

Mr. Schaefer motioned and Mr. Yonkee seconded to approve item 1.7.

**Verbal Vote: 8 Yes; 0 No; Motion Carried**

**PUBLIC REATIONS AND COMMUNICATIONS**

Mr. Fleischman acknowledge Blackhawk Students who place at the National TSA competitions.

- Nathan Scheider, Jimmy Hofer & Ian Tweed - 10<sup>th</sup> Place System Control Technology
- Kendall Coddington & Noel Shackelford – 6<sup>th</sup> Place Video Game Design
- Ryan Hutchinson – 6<sup>th</sup> Place Transportation Modeling
- Jimmy Hofer & Nolan Finkbeiner – 2<sup>nd</sup> Place Community Service Video

**Public Comment**

Melissa Ziegler, Chippewa Township, spoke on the cost of items 4.5 thru 4.8, the vacant teaching positions for the 2017-18 school year and the school psychologist salary in addition to commenting on changes in the district over the past few years including a perception of a part-time superintendent.

Frank Makoczy, Chippewa Township, spoke on a comment made at the previous meeting regarding a ‘phantom vote’ and addressed the debt service of the stadium project.

Mr. Scott Nelson, BHS Principle, commented that he has always found Dr. Postupac to be available when needed, at any time.

Nancy Frederick, Chippewa Township, inquired about the loss shown in the cafeteria section of the budget and spoke on the soccer field.

Mrs. Marianne LeDonne, PPS & NWP Principle, commented on Dr. Postupac’s ample available. Mrs. LeDonne also recognized teacher Heather Stein for receiving the “Teacher of the Year” award for Beaver County.

John Battaglia, South Beaver, spoke on items 6.2 (Geneva College Sponsorship), Permits for the stadium project, 4.8 (Confidential Secretary Agreement) and taxes.

Rick Sobona, Chippewa Township, spoke on taxes and impact on citizens.

**FINANCE COMMITTEE**

***Mr. Schaefer motioned to approve items 3.1 through 3.4 as presented. This motion was seconded by Mrs. Helsing. Mr. Schaefer motioned to amend item 3.2A to include a 1 Mil tax increase; Mr. Yonkee seconded this motion.***

**A Roll Call Vote was taken amend item 3.2A to include a 1 Mil tax increase**

<b>Yes – Approve</b>	<b>No – Not to Approve</b>
Mr. Yonkee	Dr. Smith
Mr. Schaefer	Mr. Pander
	Mrs. Kaszer
	Mrs. Helsing
	Mrs. Goehring
	Mr. Fleischman

**2 Yes; 6 No; Motion Failed**

**A Roll Call Vote was taken on the original motion.**

<b>Yes – Approve</b>	<b>No – Not to Approve</b>
Dr. Smith	Mr. Yonkee
Mr. Schaefer (Items 3.3 & 3.4)	Mr. Schaefer (Items 3.1 & 3.2)
Mr. Pander	
Mrs. Kaszer	
Mrs. Helsing	
Mrs. Goehring	
Mr. Fleischman	

**6 Yes; 2 No; Items 3.1 & 3.2**

**7 Yes; 1 No; Items 3.3 & 3.4**

**Motion Carried**

3.1 It is recommended to adopt the 2017-2018 Blackhawk School District General Fund, proposed budgets a previously approved by the Board for review and modified as needed. General Fund (Fund 10) expected expenditures total \$36,732,868 and expected revenues total \$36,525,347. (Expenditures exceed revenues by \$207,521)

3.2 It is recommended to accept A-G detailing the District's tax levies, tax collectors, tax collection procedures and compensation rates for tax collectors:

- A. REAL ESTATE LEVY: Resolved that the Board of School Directors does hereby levy and impose a tax upon all taxable real estate property for the 2017-2018 fiscal year at a rate of 63.99 mills based upon the assessed valuation of the properties in the District's municipalities located in Beaver County; and, at a rate of 20.53 mills based upon the assessed valuation of the properties in Enon Valley Borough in Lawrence County.
- B. SCHOOL CODE PER CAPITA TAX: Resolved that pursuant to the authority granted under Section 679 of the Pennsylvania Public School Code of 1949, as amended, the School Board of Directors does hereby levy and impose a Per Capita Tax of \$5.00 for the 2017-2018 fiscal year on each resident or inhabitant of the School District 18 years of age or older. The determination of those taxable and the assessment, collection and enforcement of the tax shall conform to the provisions of the standing Act 511 Per Capita Tax Resolution adopted by the School board of Directors heretofore.
- C. ACT 511 TAXES: Resolved that the levy of one percent (1%) on all earned income and net profits levied by under the authority of the Local Tax Enabling Act 511 of 1965, as amended, is hereby renewed for the 2017-2018 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change.
- D. PAYMENT PERIOD FOR REAL ESTATE AND PER CAPITA TAXES: Resolved that in compliance with statutes, the Real Estate Taxes, Section 679 and Act 511 Per Capita taxes for fiscal year 2017-2018 shall be payable at a 2% discount during the months of July and August, at face the months of September and October and at a penalty of an additional 10% of the face value after November 1, 2017. The real estate taxes may be paid at face without discount or penalty in three equal installments if the same are paid on or prior to August 31, 2017, October 31, 2017 and December 31, 2017 respectively as provided by law. The payment of

the first installment prior to or on August 31, 2017 shall be conclusive evidence of intent to pay the tax by installments. If such installments become delinquent, the full face amount plus an added 10% of the face amount penalty shall become immediately due.

- E. COMMISSION FOR COLLECTION OF SECTION 679 PER CAPITA TAXES: Resolved that for 2017-2018 fiscal year collectors of the Section 679 Per Capita Tax and Act 511 Per Capita Tax will be paid per contracted amount with Berkheimer Associates Inc. (Berkheimer)
- F. DELINQUENT SECTION 679 AND ACT 511 PER CAPITA: Resolved that Berkheimer is hereby appointed the collection agency during fiscal year 2017-2018 for delinquent Per Capita Taxes levied. Charges will be as contracted.
- G. APPOINTMENT OF EIT, LST, AND MECHANICAL DEVICES COLLECTORS: Resolved that during the 2017-2018 fiscal year collectors for Earned Income Tax, Local Services Tax, and Mechanical Devices Tax will be Berkheimer. Rates for collection will be as per existing agreement between the District and Berkheimer. Berkheimer will be responsible for delinquent collection for any EIT, LST and mechanical devices taxes uncollected for the year.
- H. APPOINTMENT OF AMUSEMENT TAX COLLECTOR: Resolved that the District Business Manager be appointed as interim Amusement Tax Collector.

3.3 The Superintendent recommends to renew insurance (Commercial, Automobile, Umbrella, Workers Compensation, School Leaders, cyber Liability) as discussed.

3.4 The Superintendent recommends approval to pay routine bills in the month of July prior to the Work/Voting Session, pending review by the committee, due to the timing of the July meeting.

**PERSONNEL COMMITTEE**

*It is recommended to approve items 4.1 and 4.8 as presented. This motion was made by Mrs. Helsing and seconded by Mrs. Goehring. (Discussion was held on items 4.5, 4.6 and 4.7)*

**A Roll Call Vote was taken to approve items 4.1 through 4.8**

Yes – Approve	No – Not to Approve
Dr. Smith	
Mr. Schaefer	
Mr. Pander	
Mrs. Kaszer	
Mrs. Helsing	
Mrs. Goehring	
Mr. Fleischman	
Mr. Yonkee	

**8 Yes; 0 No; Motion Carried**

4.1 The Superintendent recommends approval to extend Athletic Trainer, Bree Filip’s contract beginning July 1, 2017 through June 30, 2019.

4.2 – The Superintendent recommends approval to accept the resignation of Michelle Hunt, cafeteria worker, effective June 1, 2017.

4.3 – The Superintendent recommends approval to accept the resignation of Pam Omler, cafeteria worker, effective June 16, 2017.

4.4 – It is recommended recommends approval of the following Harris Solution Employees for FMLA

- a. Employee #1486, September 5, 2017 – January 3, 2018
- b. Employee #1041, July 3 – August 14, 2017
- c. Employee #256, August 16 – October 30, 2017

4.5 The Superintendent recommends approval of the following salary adjustments for Act 93 employees for the 2017-2018 school year:

- a. Jodi Borroni - \$85,000
- b. Amy Anderson - \$85,000
- c. Marianne LeDonne - \$95,000
- d. Scott Nelson – one time stipend of \$3,000

4.6 The Superintendent recommends approval for the salary increase of the following Administration by \$2,500 for the 2017-2018 school year according to the Act 93 Agreement.

- a. Scott Nelson
- b. Rick Ford
- c. Korin McMillen

4.7 The Superintendent recommends to increase the salary of Eric Brandenburg, Business Manager by \$3,151.80 for the 17-18 school year according to the contract.

4.8 The Superintendent recommends approval of the Confidential Secretary Agreement beginning July 1, 2017 through June 30, 2022 as presented.

#### **EDUCATION COMMITTEE**

***Mrs. Helsing motioned to approve items 5.1 to 5.3 as presented. This motion was seconded by Mrs. Kaszer.***

#### **A Roll Call Vote was taken to approve items 5.1 through 5.3**

<b>Yes – Approve</b>	<b>No – Not to Approve</b>
Mr. Schaefer	
Mr. Pander	
Mrs. Kaszer	
Mrs. Helsing	
Mrs. Goehring	
Mr. Fleischman	
Mr. Yonkee	
Dr. Smith	

**8 Yes; 0 No; Motion Carried**

5.1 The Superintendent recommends the approval of the following field trips:

- a. FFA (7), Lyndsay Wilcox, Western PA FFA Leadership Conference, Erie, June 29-30, 2017 no expense.

- 5.2 The Superintendent recommends approval of the following agreements for student teaching.
- a. California University
  - b. Slippery Rock University

5.3 The Superintendent recommends approval of Highland Middle School Curriculum.

**BUILDING AND GROUNDS/REAL ESTATE**

*Mrs. Goehring moved and Mr. Fleischman seconded a motion to approve items 6.1 and 6.4.*

**A Roll Call Vote was taken to approve items 6.1 through 6.4**

Yes – Approve	No – Not to Approve
Mr. Pander	
Mrs. Kaszer	
Mrs. Helsing	
Mrs. Goehring	
Mr. Fleischman	
Mr. Yonkee	
Dr. Smith	
Mr. Schaefer	

**8 Yes; 0 No; Motion Carried**

6.1 It is recommended to renew the facility use contract with Champion Life Church at a rate of \$500 per week for auditorium, \$100 for classrooms for Christian education and \$42 per hour for one custodian.

6.2 The Superintendent recommends approval of the advertising agreement between the Blackhawk School District and the Geneva College as presented.

6.3 It is recommended to approve Tec Electric Inc. to install the lights at the high school stadium at a cost of \$18,750. This was the low bid.

6.4 It is recommend to approve the purchase of light fixtures from Scott Electric, for the high school stadium, at a cost of \$59,704. This is part of the CoStar Program.

**ATHLETICS COMMITTEE**

*Mr. Schaefer motioned to approve items 7.1 to 7.9 as presented. Mrs. Helsing seconded this motion.*

**A Roll Call Vote was taken to approve items 7.1 through 7.2**

Yes – To Approve	No – Not To Approve
Mrs. Kaszer	
Mrs. Helsing	
Mrs. Goehring	
Mr. Fleischman	
Mr. Yonkee	
Dr. Smith	
Mr. Schaefer	

Mr. Pander	
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**8 Yes; 0 No; Motion Carried**

7.1 The Superintendent recommends to accept the resignation of Greg Hayward, Head Freshman Football Coach.

7.2 The Superintendent recommends to accept the resignation of Ryan DeSanzo MS Softball Coach.

7.3 The Superintendent recommends to accept the resignation of Mark Taylor Assistant Lacrosse Coach.

7.4 The Superintendent recommends to appoint Shawn Haddox Assistant Cross Country Coach for the 2017-2018 school year (Supplemental Contract \$1,943.40).

7.5 The Superintendent recommends to appoint Nathan Lowery Assistant Women’s Tennis Coach for the 2017-2018 school year (Supplement Contract \$1,943.40).

7.6 The Superintendent recommends Adam Harden as Boy’s Assistant Soccer Coach for the 2017-2018 school year pending clearances (Supplemental Contract \$3,081).

7.7 The Superintendent recommends to appoint Elizabeth Black Color Guard/Flag Instructor for the 2017-18 school year, pending clearances (Supplemental Contract \$2,720.48).

7.8 The Superintendent recommends to appoint Elizabeth Black Winter Guard Instructor for the 2017-18 school year, pending clearances (Supplemental Contract \$2,720.48).

7.9 The Superintendent recommends hiring the following Summer Band Camp, pending clearances:

- a. Dave Campbell - Visual and Drill (Supplemental Contract \$800.00)
- b. Beth Schiemer - Clarinet (Supplemental Contract \$600.00)
- c. Ian Theiss – High Brass (Supplemental Contract \$900.00)
- d. Kathleen Brown – Saxophones (Supplemental Contract \$900.00)
- e. Robert Violette – Low Brass (Supplemental Contract \$900.00)

**ADMINISTRATIVE LIAISON**

No Report

**TRANSPORTATION COMMITTEE**

***It is recommended to approve item 9.1 as presented. The motion was made by Mr. Yankee and seconded by Mrs. Goehring.***

**Verbal Vote: 8 Yes; 0 No; Motion Carried**

9.1 The Superintendent recommends approval of McCarter’s school bus drivers.

**A Roll Call Vote was taken to approve item 9.1**

Yes – To Approve	No – Not To Approve
Mrs. Kaszer	

Mrs. Helsing	
Mrs. Goehring	
Mr. Fleischman	
Mr. Yonkee	
Dr. Smith	
Mr. Schaefer	
Mr. Pander	

**8 Yes; 0 No; Motion Carried**

9.1 The Superintendent recommends approval of the five year extension to the Transportation Agreement with McCarter Transit.

**FOOD SERVICE COMMITTEE**

No Report

**NEGOTIATIONS COMMITTEE**

No Report

**POLICY COMMITTEE**

No Report

**BOARD/STAFF ENRICHMENT**

*It is recommended to approve item 13.1. The motion was made by Mr. Yonkee and seconded by Mrs. Goehring.*

**A Roll Call Vote was taken to approve item 13.1**

<b>Yes – To Approve</b>	<b>No – Not To Approve</b>
Mrs. Helsing	
Mrs. Goehring	
Mr. Fleischman	
Mr. Yonkee	
Dr. Smith	
Mr. Schaefer	
Mr. Pander	
Mrs. Kaszer	

**8 Yes; 0 No; Motion Carried**

13.1 It is recommended to approve the following conferences:

- a. Korin McMillen, Special Ed Leadership Academy Conference, Bedford Springs, July 24-27, 2017, (\$887 budgeted).
- b. Bree Filip, Jeff Cienik, National Athletic Training Symposium, Huston Texas, June 26-29, 2017 (\$1,635 Per person – Required for PA State License and NATA certification).



**BEAVER COUNTY CAREER & TECHNOLOGY**

*It is recommend to approve item 14.1. Motion was made by Mrs. Kaszer and seconded by Mrs. Helsing.*

**A Roll Call Vote was taken to approve item 13.1**

<b>Yes – To Approve</b>	<b>No – Not To Approve</b>
	Mrs. Goehring
	Mr. Fleischman
	Mr. Yonkee
	Dr. Smith
	Mr. Schaefer
	Mr. Pander
	Mrs. Kaszer
	Mrs. Helsing

0 Yes; 8 No; Motion Failed

**PSBA LEGISLATIVE COMMITTEE**

No Report

**BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS**

No Report

**ADDITIONAL BUSINESS**

**Visitors**

No Comments

**Administration**

No Comments

**Solicitor**

No Comments

**School Directors**

Dr. Smith commented that a budget is an estimate and the District needs to work to be efficient through-out the year.

Mr. Schaefer addressed contingency plans.

Mrs. Kaszer acknowledge that a BCCTC Student from South Side has place 3<sup>rd</sup> in the annual National Competition.

Mr. Pander addressed comments made on the tractor the district purchased and the maintenance staff.

The next scheduled meeting will be July 27, 2017 at Blackhawk High School Library, at 7:00PM.

The meeting adjourned at 8:25PM.

Respectfully submitted,

Missy Kaszer  
Blackhawk School District Board Secretary